

Michael Slupe,
Chairman
Sheriff

Leslie Osche,
Vice Chairman
County Commissioner

Benjamin Holland,
Secretary
Controller

PRISON BOARD OF INSPECTORS



Kimberly Geyer
County Commissioner

Kevin Boozel
County Commissioner

Judge Timothy McCune
Court of Common Pleas

Richard Goldinger
District Attorney

Joe DeMore, Warden C.J.M, C.C.E

BUTLER COUNTY PRISON BOARD

June 21, 2022

8:45 a.m.

Butler County Prison

AGENDA

- I. CALL TO ORDER
- II. PUBLIC COMMENT ON AGENDA ITEMS
- III. APPROVAL OF MINUTES – May 10, 2022
- IV. FINANCIAL REPORT – Controller’s Office
APPROVAL OF THE CHECK REGISTER
- V. WARDEN’S REPORT

Total: **443** inmates as of **6/15/2022**

House Arrest/Electronic Monitoring: 119
Pre-Trial Supervision: 194
Drug Treatment Court: 16
Day Reporting Center: 18
Veteran’s Treatment Court: 7
Behavioral Health Court: 9

Per Diem Inmates

State: 2
Federal: 240
Other County: 1

- VI. OLD BUSINESS
- VII. NEW BUSINESS
 1. PrimeCare Medical Contract—catastrophic billing
 2. Policy & Procedures: Inmate Voting
- VIII. APPROVAL OF NEW HIRES
- IX. CONFERENCE TIME WITH MEDIA
- X. PUBLIC COMMENT ON GENERAL ITEMS
- XI. ADJOURN

The next meeting of Prison Board is:
Tuesday, July 19, 2022 at the Butler County Commissioner’s Office

BUTLER COUNTY PRISON BOARD
Tuesday, May 10, 2022
8:45 a.m.

MINUTES

PRESENT:

Mike Slupe, Chairman
Rich Goldinger, Vice Chair
Leslie Osche, Commissioner
Kim Geyer, Commissioner
Kevin Boozel, Commissioner
Ben Holland, Controller
Timothy McCune, Judge
Joe DeMore, Warden

Wil White, Solicitor
Lori Altman, Chief Clerk/HR Director
Jennifer Passarelli, Prison
Mary Lou Cypher, Controller's Office
Leslie Powers, Controller's Office
Maria Malloy, Commissioner's Office
Lori Shah, Commissioner's Office
Steve Ferris, Butler Eagle

CALL MEETING TO ORDER

Chairman Slupe called the meeting to order at 8:46 a.m. at the Butler County Commission's Office, and a quorum was established.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Mr. Slupe requested approval of minutes from the April 19, 2022 meeting.
Mr. Goldinger motioned; seconded by Ms. Geyer.
The motion carried unanimously.

OPERATING REVENUES/EXPENDITURES REPORT

Mr. Holland gave the operating revenue and expenditures report for the period ending April, 2022. Mr. Holland reported revenues at \$2,370,206, which represents 37 percent of the operating budget. The current expenses total \$4,492,685, representing 31 percent of the budgeted appropriations.

Mr. Slupe requested approval of the financial report.
Mr. Boozel motioned; seconded by Ms. Geyer.
The motion carried unanimously.

Mr. Slupe requested approval of the monthly check register.
Mr. Goldinger motioned; seconded by Ms. Geyer.
The motion carried unanimously.

WARDEN'S REPORT

Warden DeMore reported the following numbers, as indicated on the meeting's agenda, which reflect the current prison population:

Total: 424 inmates as of May 3, 2022
House Arrest/Electronic Monitoring: 119
Pre-Trial Supervision: 184
Drug Treatment Court: 15
Day Reporting Center: 19
Veteran's Court: 7
Behavioral Health Court: 9

Per Diem Inmates:
State: 1
Federal: 233
Other County: 1

Mr. DeMore gave various updates to the Board. He noted that there will be a meeting with Prime Care; and he also met with Trinity regarding a new food service contract. Additionally, Mr. DeMore described the mock riot training in Moundsville, WV.

Mr. DeMore also apprized the Board of various Inmate Welfare Fund purchases.

OLD BUSINESS

Mr. Slupe spoke with Dr. Rottinghaus from Butler Health System in an attempt to establish a meeting to improve the relationship for information sharing with the hospital.

NEW BUSINESS

Mr. DeMore requested approval of an updated addendum with Prime Care for an additional \$20,900.23 per month. The addendum provides for two additional Assistant Directors of Nursing—one for the first shift and another for the second shift—and eight additional hours for other provider coverage. The addendum is effective June 1, 2022. A CPI increase would commence on October 1, 2022.

Mr. Slupe requested approval of the Addendum.
Mr. Boozel motioned; seconded by Ms. Osche.
The motion carried unanimously.

APPROVAL OF NEW HIRES

Mr. Slupe requested approval of new hires.
Ms. Osche motioned; seconded by Ms. Geyer.
The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

Minutes were suspended for conference time with media.

PUBLIC COMMENT FOR GENERAL ITEMS

None.

ADJOURNMENT

Per Mr. DeMore's request, Mr. Slupe asked the Board to enter into executive session at 9:09 a.m., with no action to be taken or decisions made.

Ms. Osche made the motion; seconded by Ms. Geyer.
The motion carried unanimously.

There being no further business, Mr. Slupe asked for a motion to adjourn.

Mr. Goldinger made the motion; seconded by Ms. Osche.
The meeting was adjourned at 9:20 a.m.

Respectfully Submitted,

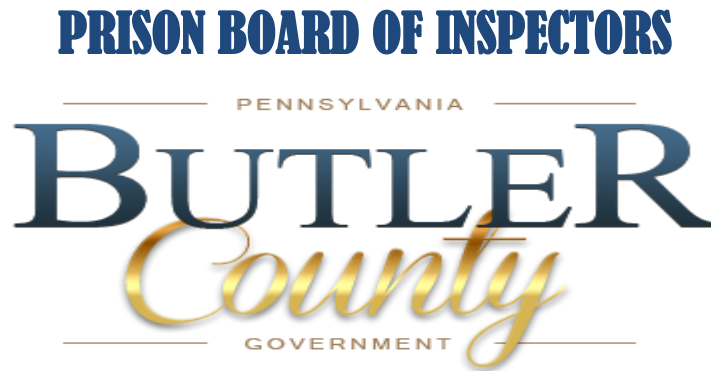
Benjamin Holland, Secretary
Butler County Prison Board

Approved:

Michael Slupe,
Chairman
Sheriff

Leslie Osche,
Vice Chairman
County Commissioner

Benjamin Holland,
Secretary
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Joe DeMore, Warden C.J.M, C.C.E

June 1, 2022

BUTLER COUNTY PRISON BOARD
For the Month of May 2022

Prison days for the month	13,330
Committed	191
Released.....	168
Average daily population.....	430
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Visitors in day book.....	854
Resident's visitors	714
Conducted tours.....	0
Total people on tours	0
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Commissary Account	\$ 303,608.68 A
Inmate Account Balance	\$ 79,241.20 B
Less: Deposit-In-Transit to Fund #98	\$ 0.00 c
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Inmate Commissary Account.....	\$ 382,849.88 1
Inmate Welfare Fund.....	\$ 1,147,674.77 2
Amount payable to the Inmate Welfare Fund	\$ 224,367.48

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County of Butler

Report of the County Controller

2022 Prison Operating Revenues & Expenditures

Through: May 31, 2022

<u>Revenue:</u>	<u>Budget</u>	<u>Actual</u>	<u>Unexpend</u>	<u>Percent</u>	<u>Thru 5/31/2021</u>
State, Federal & Other County Inmates	\$ 6,278,000	\$ 2,991,132	\$ 3,286,868	48%	\$ 565,228
Other Revenue	64,750	14,283	50,467	22%	20,714
TOTAL REVENUE	\$ 6,342,750	\$ 3,005,416	\$ 3,337,334	47%	\$ 585,942

<u>Expenditures</u>	<u>Budget</u>	<u>Actual</u>			
Salaries: Warden	\$ 113,385	\$ 46,302	\$ 67,083	41%	\$ 41,222
Administrative	684,802	280,771	404,031	41%	234,890
Correction Officers	5,815,193	2,220,821	3,594,372	38%	2,146,270
Maintenance	229,288	52,538	176,750	23%	-
Benefits: All Staff	3,664,737	1,416,390	2,248,347	39%	1,219,490
Overtime	368,000	208,650	159,350	57%	79,001
Utilities	455,000	185,314	269,686	41%	142,371
Inmate Health Care	1,991,423	953,454	987,969	48%	911,494
Food	817,093	274,872	542,221	34%	137,025
Supplies	282,000	64,512	217,488	23%	71,893
Contracted Services	192,000	67,408	124,592	35%	87,680
Travel & Training	22,800	2,709	20,091	12%	6,305
Clothing, Bedding, Linen	20,000	-	20,000	0%	3,926
Equipment Maintenance & Rental	27,500	620	26,880	2%	9,802
Miscellaneous	7,500	1,957	5,543	26%	2,361
TOTAL EXPENDITURES	\$ 14,690,721	\$ 5,776,317	\$ 8,914,404	39%	\$ 5,093,730

<u>Debt Service - Prison</u>	<u>Budget</u>	<u>Actual</u>			
2020 Taxable Bond Series, Principle	\$ 3,875,000	\$ -	\$ 3,875,000	0%	-
2020 Taxable Bond Series, Interest	140,920	70,460	70,460	50%	6,407
TOTAL DEBT SERVICE	\$ 4,015,920	\$ 70,460	\$ 3,945,460	2%	\$ 6,407

2022 Prison Housing Revenue

	State	Payment	Federal	Payment	Other County	Payment	Total
	Inmates		Inmates		Inmates		
January	\$ 18,960		\$ 578,180	125425, 125397	\$ 7,460	125345, 125956	\$ 604,600
February	\$ 23,733		517,969	126045, 126105	3,148	125837, 125838	\$ 544,850
March	\$ 21,993		592,924		4,936		\$ 619,853
April	\$ 2,850		584,808		3,252		\$ 590,910
May	\$ 2,175		625,968		2,776		\$ 630,919
June							\$ -
July							\$ -
August							\$ -
September							\$ -
October							\$ -
November							\$ -
December							\$ -
	\$ 69,711		\$ 2,899,849		\$ 21,572		\$ 2,991,132

New Prison Employees - Replacing Vacant Positions

June Report Butler County Prison Board - June 21, 2022

<u>Name</u>	<u>Date</u>	<u>Position</u>
Colin Quinn	6/5/2022	Correction Officer/Irregular
Brody Byerly	6/6/2022	Maintenance Repairman
Abigayle McCandless	6/19/2022	Correction Officer/Irregular
Shane Endres	6/19/2022	Correction Officer/P.T.
Abigail Southwick	7/3/2022	Correction Officer/P.T.