



**Butler County Salary Board**  
**Monday, January 3, 2022**  
**1:00 p.m.**

**MINUTES**

**PRESENT**

Commissioner Leslie Osche, Chairman  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Controller Ben Holland, Secretary  
Diane Marburger, Treasurer  
Lori Altman, Chief Clerk

Ann Brown, Commissioner's Office  
Pamela Hammonds, Commissioner's Office  
Mary Lou Cypher, Controller's Office  
Linda Sell, Controller's Office  
John Campbell, Facilities  
Lance Welliver, Parks & Recreation  
Kevin Gray, Planning  
Joe DeMore, Prison  
Shawnee Young, Veterans

**CALL TO ORDER**

Chairman Leslie Osche called the Salary Board meeting to order at 1:03 p.m. in the Public Meeting Room, Butler County Government Center, 124 W. Diamond Street, Butler, PA.

**PUBLIC COMMENT**

No Public comment was made.

**APPROVAL OF MINUTES**

Ms. Geyer motioned to approve the minutes from December 22, 2021; seconded by Mr. Boozel. Motion carried unanimously.

**RE-ORGANIZATION**

In accordance with Section 1622 of the Pennsylvania County Code, Act 154 of 2018, the chairperson of the board of county commissioners shall be chairperson of the salary board and the county controller shall be secretary of the board.

**OLD BUSINESS**

1. Butler County Salary Board Compensation Policy, Revised

The item was tabled.

*Whenever the board shall consider the number or salaries of the deputies or other employees of any county officer, such officer shall sit as a member of the board, as long as any matter affecting the office is under consideration and no longer.*

## NEW BUSINESS

### Veterans

2. Elimination: Veteran's Director, Pay Grade 11 (56,719 – 79,407) [2022 Pay Scale]  
Annual Salary: \$71,023.03 J. Cyprian  
Effective Date: 01/03/2022  
Status: Full Time (Benefits, Retirement)
3. Creation: Veteran's Director, Pay Grade 11 (56,719 – 79,407) [2022 Pay Scale]  
Annual Salary: \$65,533.00 S. Young  
Effective Date: 01/03/2022  
Status: Full Time (Benefits, Retirement)

This action represents a 30.0% increase in pay for the employee.

Mr. Boozel motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

4. Elimination: Administrative Clerk, Pay Grade 3 (33,538 – 46,954) [2022 Pay Scale]  
Hourly Rate: \$18.4635 M. Kuhns  
Effective Date: 01/03/2022  
Status: Full Time (Benefits, Retirement)
5. Creation: Administrative Assistant II, Pay Grade 5 (39,333 – 55,067) [2022 Pay Scale]  
Hourly Rate: \$21.000<sup>1</sup> M. Kuhns  
Effective Date: 01/03/2022  
Status: Full Time (Benefits, Retirement)

<sup>1</sup>The employee shall not be eligible for future longevity increases.

This action represents a 13.7% increase in pay for the employee.

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

6. Creation: Veteran's Assistant  
Hourly Rate: \$25.0000 J. Cyprian  
Effective Date: 01/03/2022—12/31/2022  
Status: Part Time, less than 1,000 hours (No Benefits, No Retirement)

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

\* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.

## Prison

7. For the period of January 1, 2022 through December 31, 2026, there shall be a stipend paid to the Warden, the Deputy Wardens, the Major, the Captains, and the Administrative Assistant, equal to \$100 per pay period (it shall not be added to base pay) so long as there are 150 or more federal inmates housed in the jail. If the number of federal inmates falls below 150, but remains above 50 federal inmates, the stipend amount shall be decreased to \$50 per pay period. If the number of federal inmates falls below 50, the stipend shall cease.

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Ms. Geyer Dissented. Motion carried three votes in favor, and one vote opposed.

## Commissioners

8. Creation: Right-To-Know Assistant  
Hourly Rate: \$25.0000<sup>1</sup>  
Effective Date: 01/03/2022 – 12/31/2022  
Status: Part Time, less than 1,000 hours, (No Benefits, No Retirement)

<sup>1</sup>The position shall not exceed \$25.0000 per hour.

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

## All Offices and Departments

9. On the first pay period in 2022, all County salaried, exempt employees, excluding elected officials, shall receive their final bi-weekly salary for the time accrued in 2021. For the remaining twenty-five pay (25) periods in 2022, all County salaried, exempt employees, excluding elected officials, shall receive their 2022 salary amortized over the remaining twenty-five (25) pay periods. All County salaried, non-exempt and hourly employees shall continue to be paid on the accrual basis.

Mr. Holland motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

## ADJOURNMENT

Ms. Osche called for a motion to adjourn the meeting. Ms. Geyer motioned to adjourn; seconded by Mr. Boozel. The motion carried and the meeting was adjourned at 1:40 p.m.

*\* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.*

**Next Meeting: Wednesday, February 2, 2022, 9:30 AM**

Respectfully submitted,



Benjamin Holland, Secretary  
Butler County Salary Board

**Approved:** February 2, 2022