

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, January 19, 2022
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
Wil White, Solicitor
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant,
Steve Bicehouse, Emergency Services
Mary Lou Cypher, Controller's Office
Richard Goldinger, District Attorney
Mark Gordon, Planning
Candace Graff, Court Administration
Janet Mentel, Tax Claim
Charles Nedz, Public Defender
Brandon Savochnka, Human Services
Mike Slupe, Sheriff

MEDIA:

Tyler Friel, Butler Radio
Alex Weidenhof, Butler Eagle

VISITORS:

Karen Barbati, Lancaster Twp.
Terrance Berry, Butler City
Jean Bowen, VITA/EITC
Brendan Carroll, Butler
Carol Christina, Clinton Twp.
Mike Chopp, Center Twp.
Matt Cornetti, Clinton
Steve Crawford, East Butler Boro
Bruce Daubenspeck, East Butler Boro
Erik Edwards, Penn
Denise Etter, Cranberry Twp.
Kim Hall, Forward
Cheryl Heath, Center Twp.
Timothy D. Kramer, VITA/EITC
Catherine Lalonde, Lancaster Twp.
Brian Lefever, Butler Twp.
Carrie McEvoy, East Butler Boro
Edie Rath, Penn
Margie Rhoades, Forward
Heidi Rochte, Butler
Zach Scherer, Donegal Twp.
Jennifer Steele, Summit
Carolyn Steglich, Harrisville
Nina Teff, Butler Twp.

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:02 a.m. on Wednesday, January 19, 2022, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the January 3, 2022 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

-- VITA-EITC Day in Butler County, January 28, 2022

OLD BUSINESS

None

BOARD OF ELECTIONS

The Board of Commissioners each spoke briefly regarding election updates.

Solicitor Wil White spoke regarding polling locations and the possible relocation of a few. This item will be addressed at the next Public Meeting scheduled for February 2, 2022.

NEW BUSINESS

A. Court Administration

1. Candace Graff requested ratification of a Contract – Private Attorney, for an additional Title IV-D attorney at the rate of \$90/hour, Chad Templin, Esquire, in Domestic Relations.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

B. District Attorney

1. Rich Goldinger requested approval of a Savin Maintenance and Service Agreement between the PA District Attorneys Institute and Butler County for the term 1/1/22 – 12/31/22, at no cost to the County, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Emergency Services

1. Steve Bicehouse requested approval to reappoint the following individuals to the Communications Council for a three-year term beginning January 2022 – December 2024:
 - a. Joseph McCombs, FOP
 - b. Glenn Porter, Communications
 - c. Terry Seilhamer, Police Chiefs
 - d. Charles Lewis, EMS
 - e. Charles Montag, Communications
 - f. Jay Grinnell, EMS/Township Supervisor

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Steve Bicehouse requested approval of a Quote with Lumen for NG911 migration for the new delivery option in the amount of \$53,786.88 (funds will be reimbursed through PEMA), with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Steve Bicehouse requested approval of a Quote with Lumen for NG 911 CDR port migration for the new call delivery option in the amount of \$12,098.52, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Steve Bicehouse requested approval of a renewal Service Agreement with Motorola Solutions for Genesis Maintenance and Lifecycle for the term 1/1/22 – 12/31/22, in the amount of \$9,585.83, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Steve Bicehouse requested approval of a Maintenance Agreement with Eaton Group for Uninterruptible Power System (UPS), for a one-year term, 3/30/22 – 3/30/23, in the amount of \$8,903.20, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Brandon Savochka requested approval of the contract with Davis Archway Center for Addiction Treatment for FY 2021/22.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services – Children & Youth (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contracts with Butler County Children and Youth/Juvenile Probation for FY 2021/22:
 - a. Adoption Connection
 - b. Benjamin J. Yaroch, LCSW, ACSW

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Information Technology

1. Jim Venturini requested approval of a three-year renewal contract with Alternative Network Solutions for the County's Continuity & Backup Recovery Services. The total cost for these services with unlimited storage is \$39,900/year, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Planning

1. Mark Gordon requested approval of the Planning Commission recommendations for the Subdivision and Land Development Ordinance (SALDO) revisions for public comment.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mark Gordon requested approval to enter into a contract with Moss Architects for an amount not to exceed \$50,000 for the purpose of developing a Reuse Plan for the former AK Steel Plant #2 site and neighboring area. A Request for Qualifications was published in the Butler Eagle on November 2, 2021 with all responses due by November 18, 2021. Moss Architects responded to those Qualification by the deadline and was deemed most qualified by the Department of Planning and Economic Development. County payments under this contract will be made exclusively from proceeds from the 2021 U.S. EPA grant to Butler County, pending Solicitor review and with authorization for Mark Gordon to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Property & Revenue

1. Janet Mentel requested approval of the Annual Software Support Program Agreement with RBA Professional Data Systems, Inc. for the period 1/1/22 – 12/31/22. The annual maintenance cost for Tax Claim is \$12,454 and the annual maintenance cost for 2022 for the Tax Billing and Tax Collection is \$12,264. It was noted that this agreement has an automatic renewal for additional one-year periods unless cancelled by either party 30 days prior to that agreement expiration date.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

I. Public Defender

1. Chuck Nedz requested approval of a three-year renewal with Thomson Reuters for WestLaw in the amount of \$1,545.01/month, with authorization for the Chairman to sign. This renewal includes a 5% increase in years 2 and 3.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

J. Sheriff

1. Mike Slupe requested approval to use \$400 for tobacco enforcement for 2022.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Mike Slupe requested approval to allow the Sheriff to give compensation time for Tony Sawl to attend certain events for Can Am Games.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Mike Slupe requested authorization for the creation of a retired canine care donation account for medical visits/procedures.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

K. Commissioners

1. Chief Clerk Lori Altman requested approval to reappoint Michael Musser of Community Networking Resources (CNR) to the Butler County Infrastructure Bank Board, for the term 1/1/22 – 1/1/26.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Lori Altman requested approval to reappoint Ken Monoit as Chairman of the Farmland Preservation Board for the term 1/19/22 – 12/30/22.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Solicitor Wil White requested approval of a Consulting Agreement between the County of Butler and the Community Development Corporation (CDC) for a one-year period (1/1/22 – 12/31/22) at an annual rate of \$75,000, payable in four quarterly installments in the amount of \$18,750, payable on March 15, June 15, September 15 and December 15.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Solicitor Wil White requested approval to renew the Parking Lease Agreement with the Butler County Historical Society for 23 parking spaces at the cost of \$13,800/year.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Solicitor Wil White requested approval to contract with Ford Office Technologies for Document Management, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

6. Mark Gordon requested approval of a Consultant Agreement with Delta Development Group for services to develop an innovative sewer and water funding program, with a base retainer amount of \$6,000/month for the period of 18 months.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

7. Mark Gordon requested approval of a Consultant Agreement with Delta Development Group for the American Rescue Plan Act (ARPA) Project Management, with a monthly retainer in the amount of \$7,750 for a two-year period.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

The following individuals spoke briefly regarding the election unless otherwise noted: Steve Crawford (volunteered to work in Elections to help gather requested information), Matt Cornetti, Carolyn Steglich (thanked Commissioners), Nina Teff (election system), Zach Scherer (re: e-mail request to Elections for names), Jennifer Steele (Right To Know clerk), Mike Chopp (masks/elections), Terrance Berry, Brian Lefever (COVID-19 in regard to elections) and Cheryl Heath.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:49 a.m.

Respectfully submitted,

Pam Hammonds
Recording Administrative Assistant
Approved: 2/2/22

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, February 2, 2022, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.