

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Monday, March 1, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
Maria Malloy, Deputy Clerk
Rene Manna, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Shawn Pugh, Commissioner's Office
Mark Gordon, Planning
Mike Hillwig, F&O
Charlie Johns, CYS
Wendy Leslie, Planning – CDBG
Amy Marree, Emergency Services
Rob McLafferty, Emergency Services
Janet Mentel, Property & Revenue
Jennifer Newton, Planning – CDBG
Jennifer Passarelli, Prison
Leslie Powers, Controller's Office
Adam Price, Elections
Brandon Savoichka, Human Services
Lance Welliver, Parks and Recreation

VISITORS:

Karen Barbati, Lancaster Twp.
Carol Christner, Clinton Twp.
Kimberly Hall, Forward Twp.
Jim Henry, Herman
Catherine Lalonde, Lancaster Twp.
Bob Maher, Gateway Engineering
Edie Rath, Penn Twp.
Zach Scherer, Donegal Twp.
Donald Scherer, Donegal Twp.

Craig Conforti, Penn State Extension
Amy Metrick, 4-H Extension
Yogi Samuel, 4-H Extension
Zephan Samuel, 4-H Extension
Blasko, 4-H
Leann, 4-H
Caleb, 4-H
Eliana, 4-H
Madison, 4-H

MEDIA:

Tyler Friel, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:00 a.m. on Wednesday, March 1, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the February 15, 2023 Public Meeting minutes.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

- In recognition of Pennsylvania 4-H Week, March 13 – 17, 2023 (received in person)
- National Bleeding Disorders Awareness Month – March (was mailed)

OLD BUSINESS

None

BOARD OF ELECTIONS

A. Adam Price announced the following polling location change:

1. SAXONBURG BOROUGH (Precinct #500)
From: Cooper Hall, 195 N. Rebecca Street, Saxonburg, PA 16056
To: South Butler Community Library, 240 W. Main Street, Saxonburg, PA 16056

NEW BUSINESS

A. Emergency Services

1. Rob McLafferty requested approval to apply for the ACT 165 HMRF (Hazardous Materials Response Fund) Grant. This grant supports the operation of the Hazmat Team. Approximately \$25,000 is received each year.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Rob McLafferty requested approval to reappoint the following members to the Local Emergency Planning Committee for a three-year term ending January 2026:
 - a. Commissioner Kevin Boozel
 - b. Scott Hoffman
 - c. Craig Adams
 - d. Steve Bicehouse
 - e. Dennis Bacher
 - f. Maria Chvala
 - g. Dennis Crawford
 - h. Greg Haughey
 - i. Chad Hersberger
 - j. Brent Hilderbrand
 - k. Paul Harrity
 - l. Kevin Smith
 - m. Lesley Kaluzne
 - n. Terry Steinheiser
 - o. David Malarkey
 - p. Mark Lauer
 - q. Frank Monteleone
 - r. Jon Aglioi

Commissioner Geyer made the motion; seconded by Chairman Osche. Commissioner Boozel abstained. The motion carried.

3. Rob McLafferty requested approval of a three-year contract with PlateSmart Technologies for access to the traffic cameras the police use throughout the County, in the amount of \$3,800/year (which matches the previous amount with Plate Capture Solutions, which was sold to Flock Safety and has significantly increased their costs), with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Rob McLafferty requested approval of a Service Agreement with Motorola Solutions for Genesis Lifecycle and Maintenance software, which allows us to manage and monitor the radio system to ensure optimum performance, in the amount of \$9,585.83 for the period 1/1/23 – 12/31/23, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Rob McLafferty requested approval of an updated Promulgation for the County Emergency Operation Plan as required by PEMA. Updates are required every five years.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

6. Rob McLafferty requested approval for Maher Duessel to audit the 911 accounts (a requirement by PEMA), with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

B. Facilities & Operations

1. Mike Hillwig requested approval of a Service Agreement for prison security with Cornerstone Detention Products, Inc. to provide certain assistance with respect to the maintenance, repair and/or evaluation of new or existing security equipment, for the three-year term 6/1/23 – 5/31/26, in the following amounts:
 - a. Year 1 - \$12,980
 - b. Year 2 - \$13,244
 - c. Year 3 - \$13,514

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mike Hillwig requested approval of a Contract with Clark Contractors, Inc. (through Gordian) for professional services to be performed in the Courthouse (Kiester Commons) in the amount of \$18,018.97.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Human Services (See Attachment Book for details)

1. Brandon Savochka requested approval of a contract amendment with ANR, Amendment #2 – for FY 7/1/22 – 6/30/23, amended to change the ID APS rate from \$62.40 to \$78.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Services – Children & Youth (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contract and amendments with Butler County Children and Youth/Juvenile Probation for FY 7/1/22 – 6/30/23:
 - a. George Junior Republic in PA, Amendment – for a total of \$751.05/day

- b. Pathways Adolescent Center, Amendment – for a total of \$385/day
- c. Valley Special Needs, Contract – for a total of \$553.80/day

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- 2. Brandon Savochka requested approval to appoint the following new advisory board members (applications attached) for the three-year term 1/1/23 – 1/1/26:
 - a. Damian Gurner
 - b. Beth Gillan
- 3. Brandon Savochka requested approval to reappoint the following advisory board members:
 - a. Linda Peifer – term 6/30/22 – 6/30/25
 - b. Cynthia Thompson – term 7/1/22 – 7/1/25

Commissioner Geyer made a joint motion covering items 2 and 3 above; seconded by Commissioner Boozel. The motion carried unanimously.

E. Parks and Recreation

- 1. Lance Welliver requested approval to reappoint the following individuals to the advisory board for the three-year term (1/1/23 – 12/31/25), based on the recommendation of the Butler County Parks and Recreation Advisory Board:
 - a. Denton Zeronas – At Large
 - b. Brian Perry – At Large

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Planning

- 1. Mark Gordon requested approval to enter into a Utilities Agreement with Pennsylvania Power Company. This agreement is associated with the BUILD Grant, in conjunction with the Gateway 228 project at Freedom Road for County reimbursement toward a portion of expenses incurred in adjustment of certain services, estimated at \$485,250.16.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

G. Planning - CDBG

- 1. Wendy Leslie opened the proposals for the Request for Qualifications for engineering services for the CDBG Program as follows:
 - a. EADS Group, Altoona, PA
 - b. Gateway Engineers, Butler, PA
 - c. Senate Engineering, Pittsburgh, PA
 - d. Widmer Engineering, Beaver Falls, PA
 - e. HRG, Cranberry Twp., PA

Ms. Leslie requested to table this item pending further review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Prison

1. Jennifer Passarelli requested approval of a renewal Memorandum of Mutual Aid Agreement between the County of Mercer and the County of Butler to provide mutual aid in the event that a disaster befalls the other, for one year beginning 1/31/23, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Property & Revenue

1. Janet Mentel requested approval of a Price Quote with RBA Professional Data Systems, Inc. to upgrade to the RBA e-Delinquent Management Software, with a one-time cost of \$11,650, consisting of 5 days of training (\$4,750), installation and setup of application software on the county's server (\$1,900), a conversion cost of \$5,000, which is shared by all PA counties that currently use RBA, plus travel expenses for Professional Services, as incurred, at cost.

Thereafter, the Annual Maintenance cost for this software will be \$23,750. In year one, this cost will be billed for the calendar year, prorated on the install date. This cost will annually be increased by a percentage amount equal to the Consumer Price Index (annual average CPI for All Urban Consumers) for the previous year.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Janet Mentel requested approval of a Price Quote with RBA Professional Data Systems, Inc. to upgrade to the RBA Tax Management Software used for current year taxes, with a one-time cost of \$11,650, consisting of 5 days of training (\$4,750), installation and setup of application software on the county's server (\$1,900), a conversion cost of \$5,000, which is shared by all PA counties that currently use RBA, plus travel expenses for Professional Services, as incurred, at cost.

Thereafter, the Annual Maintenance cost for this software will be \$16,250. In year one, this cost will be billed for the calendar year, prorated on the install date. This cost will annually be increased by a percentage amount equal to the Consumer Price Index (annual average CPI for All Urban Consumers) for the previous year.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Commissioners

1. Chief Clerk Lori Altman requested approval of the 2022/23 PCoRP Loss Prevention Grant Application in the amount of \$30,000, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mark Gordon requested approval of the American Rescue Plan Act Municipal Infrastructure Program Grant award to Prospect Borough in the amount of \$200,000.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

Kimberly Hall spoke briefly regarding the Sanctuary Status of our County.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:48 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 3/15/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, March 15, 2023, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: *Agenda is subject to change due to unforeseen circumstances.*