

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, April 27, 2022
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
Maria Malloy, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioners' Office
John Campbell, Facilities & Operations
Mary Lou Cypher, Controller's Office
Rich Goldinger, District Attorney
Mark Gordon, Planning
Candace Graff, Court Administration
Kevin Gray, Planning
Wendy Leslie, Planning - CDBG

VISITORS:

Karen Barbati, Lancaster
Mike Chopp, Center Twp.
Carol Christner, Clinton
Matt Cornetti, Clinton
Steve Crawford, East Butler Boro
Erik Edwards, Penn
Terri Fuellgraf, Clinton
Kimberly Hall, Forward
Jackie Hutz, Penn Twp.
Catherine Lalonde, Lancaster Twp.
Carrie McEvoy, East Butler Boro
Edie Rath, Penn
Nina Teff, Butler Twp.

MEDIA:

Tyler Friel, Butler Radio
Alex Weidenhof, Butler Eagle

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:03 a.m. on Wednesday, April 27, 2022, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to amend the Public Meeting minutes of April 6, 2022 under Human Services – Area Agency on Aging, Item VIII.I.1, to reflect the total cost from \$2,985 to \$3,606.25 and Item VIII.I.2, to reflect the total cost from \$1,690 to \$2,112.50, and then to approve the April 6, 2022 Public Meeting minutes reflecting those changes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

- Butler County Donate Life Month – April
- Education & Sharing Day, USA – April 12, 2022
- George Pann's 100th Birthday – April 22, 2022
- A.B.A.T.E. (Alliance of Bikers Aimed Toward Education) Motorcycle Safety and Awareness Month – May 2022
- Citation: Braeden A. Croop – Eagle Scout Court of Honor

OLD BUSINESS

None

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Coroner

1. Chief Clerk Lori Altman requested approval of a Field Experience Affiliation Agreement between Waynesburg University and the County of Butler for an unpaid intern, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

B. Court Administration

1. Candace Graff requested approval of the Second Addendum to Lease Agreement between the Boylan Smith Partnership and the County of Butler Evans City MDJ Office, which is an increase from \$3,800/month to \$3,900/month through 3/31/24.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Candace Graff requested approval of a Rental Order Form from Miller Mats for mats inside the Cranberry MDJ Office in the amount of \$25.99/every other week, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. District Attorney

1. Rich Goldinger requested approval to apply for the 2022/23 Police Traffic Services Grant through the Pennsylvania Department of Transportation for the period 10/1/22 – 9/30/23. This grant is utilized by local law enforcement for DUI, aggressive driving, occupant protection and pedestrian traffic enforcement. Butler County is allotted \$85,683 and there is no County match. The deadline to apply is 5/31/22, and the grant is non-competitive.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Rich Goldinger requested approval of Resolution No. 2022-8 replacing Resolution No. 2020-4 and authorizing the Chairman to sign any and all documents to be submitted to the Pennsylvania Department of Transportation as pertains to grants, application, requests, confirmations and the like.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Facilities & Operations

1. John Campbell requested approval of the following contracts for the Courthouse HVAC Project:
 - a. Clark Contractors, Inc., as General Contractor, as per the Final Scope of Work in the amount of \$885,792.06.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- b. Schultheis Electric, as Electrical Contractor, in the amount of \$282,484.15.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. John Campbell requested approval of Change Order #1 with Clark Contractors, Inc. for the Government Center Judicial Complex – Election Renovation in the amount of \$24,989.28.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services (See Attachment Book for details)

1. Chief Clerk Lori Altman requested approval of the contract with Southwest Behavioral Health Management, Quality/Compliance Services Agreement in the amount of \$165,000, for the period 1/1/22 – 12/31/22.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

F. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Chief Clerk Lori Altman requested approval of the contract amendment with the Center for Community Resources for additional prevention funding in the amount of \$2,000 for (2) CCR Prevention staff to attend the upcoming 2022 Commonwealth Prevention Alliance (CPA) Conference in State College, PA.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

G. Human Services – Children & Youth (See Attachment Book for details)

1. Chief Clerk Lori Altman requested approval of the contract with Butler County Children and Youth/Juvenile Probation and Kathy's Care Adult Home LLC, for FY 2021/22.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Chief Clerk Lori Altman requested approval of the contract with Butler County Children and Youth/Juvenile Probation and Avanco International, Inc., for FY 2022/23, for the 4 following agreements:
 - a. Authorized User 24/7 access (up to 65 users) in the amount of \$38,250.19.
 - b. Consulting contract not to exceed \$50,000.
 - c. Butler County's share for the development of the CWIS 2022/23 in the amount of \$4,462.97. Upgrades, which includes changes necessary to keep the system in compliance.

- d. HIPAA Business Associate Agreement. Part of the approval includes the authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Human Services – Area Agency on Aging

1. Chief Clerk Lori Altman requested approval for a revised contract with Holly Deemer for a Line Dance Instructor at the Cranberry Senior Center at the rate of \$45/per class, for the period 6/7/22, with a Termination with Cause Clause. The only change in the agreement is classes are being relocated from the Evans City Senior Center to the Cranberry Senior Center. There are no County dollars involved; payment will be made out of the Aging Block Grant.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

I. Planning - CDBG

1. Wendy Leslie requested approval to amend the contract with Mullin & Lonergan Associates, Inc. to assist with CDBG preparation of applications, environmental reviews and all technical aspects of the grant to include the entitlement of Jackson Township, for the period 5/1/22 – 6/23/24. The rates remain the same; no County dollars are involved; with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Planning – Bridges

1. Kevin Gray, requested approval of the 2022 HRG Fee Schedule for Engineering Services, effective 1/1/22 – 12/31/22.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

K. Planning – Motor Pool

1. Kevin Gray requested to table the approval of a bid award for the EMA truck.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

L. Commissioners

1. Chief Clerk Lori Altman requested approval of a Service Agreement with Maximus US Services, Inc. to prepare the County's Cost Allocation Plan for the 2021 and 2022 years in the amount of \$14,300/year, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Lori Altman requested approval of a Proposal from Valbridge Property Advisors for: (a) verbal review of Appellant's Appraisal Report and (b) review suitable for presentation in Court for 2021 Assessment Appeal of Clearview Mall Capital Holding, LLC. Costs are \$1,500 and \$4,500 respectively, but costs will be shared with the Butler Area School District paying half and Butler County paying half, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Chief Clerk Lori Altman requested approval to reappoint Kathy Luek as the Zelenople Area Public Library's representative to the Butler County Federated Library System Board, for the three-year term 1/1/22 – 12/31/24.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

The following individuals spoke briefly regarding the election unless otherwise noted: Steve Crawford, Matt Cornetti, Catherine Lalonde and Kimberly Hall.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:41 a.m.

Respectfully submitted,

Pam Hammonds
Recording Administrative Assistant
Approved: 5/11/22

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, May 11, 2022, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.