

**BUTLER COUNTY PRISON BOARD**  
**Tuesday, July 18, 2023**  
**8:45 a.m.**

**MINUTES**

**PRESENT:**

Mike Slupe, Chairman  
Leslie Osche, Vice Chair  
Ben Holland, Secretary  
Kim Geyer, Commissioner  
Kevin Boozel, Commissioner  
Timothy McCune, Judge  
Julie Graham, Solicitor  
Lori Altman, Chief Clerk

Jennifer Passarelli, Prison  
Maria Malloy, Commissioner's Office  
Renee Manna, Commissioner's Office  
Lori Shah, Commissioner's Office  
Leslie Powers, Controller's Office  
Michele Cyphert, Controller's Office  
Steve Ferris, Butler Eagle

**CALL MEETING TO ORDER**

Chairman Slupe called the meeting to order at 8:47 a.m. at the Butler County Commissioner's Office, and a quorum was established.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

Mr. Slupe requested approval of the minutes from the June 20, 2023 meeting.  
Ms. Osche motioned; seconded by Ms. Geyer.  
The motion carried unanimously.

**OPERATING REVENUES/EXPENDITURES REPORT**

Ms. Powers gave the operating revenue and expenditures report for the period ending June 30, 2023. Revenues were reported at \$3,319,802 that represents 48% percent of the operating budget. The current expenditures totaled \$7,588,852, which represents 48% of the operating budget.

Mr. Slupe requested approval of the financial report.  
Mr. Boozel motioned; seconded by Ms. Geyer.  
The motion carried unanimously.

Mr. Slupe requested approval of the monthly check register.  
Ms. Osche motioned; seconded by Ms. Geyer.  
The motion carried unanimously.

## **WARDEN'S REPORT**

Ms. Passarelli reported the following numbers, as indicated on the meeting's agenda, which reflect the current prison population:

Total: 439 inmates as of July 12, 2023  
House Arrest/Electronic Monitoring: 128  
Pre-Trial Supervision: 255  
Drug Treatment Court: 16  
Day Reporting Center: 11  
Veteran's Treatment Court: 19  
Behavioral Health Court: 13

Per Diem Inmates:  
State: 3  
Federal: 216  
Other County: 4

Ms. Passarelli apprised the Board of various Inmate Welfare Fund purchases.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Ms. Passarelli requested approval to pay PrimeCare Medical for catastrophic charges in the amount of \$57,710.92. The invoice shall be disbursed from the General Fund, however, funds in the same amount shall be transferred from the Inmate Welfare Fund.

Mr. Boozel motioned; seconded by Ms. Osche.  
The motion carried unanimously.

Mr. Holland recommended authorizing the Treasurer's office to open an interest-bearing account with PLIGIT, for the Inmate Welfare Fund.

Mr. Holland motioned; seconded by Mr. Boozel.  
The motion carried unanimously.

Mr. Slupe requested approval to accept, with regret, the official resignation of Warden Joe DeMore, effective July 15, 2023. The Board expressed its appreciation to Mr. DeMore for his distinguished service to Butler County and the Butler County Prison.

Mr. Boozel motioned; seconded by Ms. Osche.  
The motion carried unanimously.

## **APPROVAL OF NEW HIRES**

Mr. Slupe requested approval of new hires.  
Ms. Geyer motioned; seconded by Ms. Osche.  
The motion carried unanimously.

## **CONFERENCE TIME WITH MEDIA**

The minutes were suspended for conference time with the media.

## **PUBLIC COMMENT FOR GENERAL ITEMS**

None.

## **EXECUTIVE SESSION**

Mr. Slupe requested that the Board enter into executive session at 9:19 a.m., with no action to be taken.

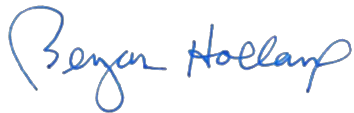
Mr. Boozel made the motion; seconded by Ms. Geyer.  
The motion carried unanimously.

## **ADJOURNMENT**

There being no further business, Mr. Slupe asked for a motion to adjourn.

Mr. Boozel made the motion; seconded by Ms. Geyer.  
The meeting adjourned at 9:37 a.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Benjamin Holland". The signature is written in a cursive, flowing style.

Benjamin Holland, Secretary  
Butler County Prison Board

**Approved:** August 15, 2023