

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, September 13, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Julie Graham, Solicitor
Maria Malloy, Deputy Clerk
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Shawn Pugh, Commissioners' Office
Mike Hillwig, Facilities & Operations
Doug Ritson, Probation
Brandon Savochnka, Human Services
Mike Slupe, Sheriff
Beau Sneddon, Prison

VISITORS:

Karen Barbati, Lancaster Twp.
Catherine Lalonde, Lancaster Twp.

MEDIA:

Steve Ferris, Butler Eagle
Tyler Friel, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:02 a.m. on Wednesday, September 13, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the August 30, 2023 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATION

None

OLD BUSINESS

None

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Court Administration

1. Doug Ritson requested ratification of a Sourcewell State & Local Term 60-month contract/equipment renewal with Pitney Bowes for a multi-location lease for the seven Magisterial District offices listed below, to be invoiced quarterly, with authorization for the Chairman to sign.
 - * 202 E. Main Street, Evans City, PA 16033
 - * 112 N. Main Street, Chicora, PA 16025
 - * 520 Kelly Blvd., Slippery Rock, PA 16057
 - * 333 W. Main Street, Saxonburg, PA 16056
 - * 9028 Marshall Road, Cranberry Twp., 16066
 - * 121 Sunnyview Circle, Butler, PA 16001
 - * 227 W. Cunningham Street, Butler, PA 16001

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Doug Ritson requested approval of a cleaning contract with Relihan Enterprises for the Saxonburg Magisterial District Court for the period 9/6/23 – 9/6/24, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

B. Sheriff

1. Sheriff Mike Slupe requested approval of an Agreement for Services with Real Auction, effective 9/13/23 and for a maximum of three years and with a 30-day out, in order to conduct online real estate auctions. This will negate the approved contract with Bid4Assets which was approved in April 2023. Real Auction has provided a better contract with a much lower fee structure for those purchasing properties and doesn't charge fees for deposits, with authorization for the Sheriff to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

The following item was added to today's agenda:

2. Sheriff Mike Slupe requested approval to rescind approval of the Bid4Assets contract which was approved at the April 26, 2023 Public Meeting.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Emergency Services

1. On behalf of Steve Bicehouse, Chief Clerk Lori Altman requested approval of a Memorandum of Understanding with the Center for Community Resources to memorialize the shared understanding regarding the collaborative relationship with which CCR and Butler County 911 handle clients needing crisis services (this includes 988 calls), with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. On behalf of Steve Bicehouse, Chief Clerk Lori Altman requested approval of a price quote with Prepared Live Enhanced software in the amount of \$13,500, renewal would be in the amount of \$14,175. This will allow live videos and pictures to be sent to the 911 Center with the ability to forward to responders, it also provides translation services via text and allows for texts to be sent to hang-ups or dropped cellular callers that do not answer a callback, pending Solicitor review, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

D. Facilities & Operations

1. Mike Hillwig requested approval to execute a new 12-month contract with the lowest priced supplier that will start upon expiration of the current contract at a rate not to exceed \$3.68 per dekatherm with WGL Energy for natural gas, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mike Hillwig requested approval to execute a new 12-month contract with the lowest priced supplier that will start upon expiration of the current contract at a rate not to exceed \$0.06471 per kilowatt hour with Freepoint Electric, with authorization or the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Resources

1. Chief Clerk Lori Altman requested approval of a Renewal Agreement with Reschini Group for reporting requirements at a cost of \$6.25/form for the 2023 health insurance information and filing of the 1094 Form to the IRS, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Lori Altman requested approval of a Business Training Memorandum of Agreement with BC3 for three half-day Customer Service Trainings in the amount of \$375/day, with authorization for the Chief Clerk to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Human Services (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contract amendments for FY 2023/34:
 - a. ANR Amendment #1 – add ARPA Crisis Cross System Grant totaling \$243,540

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- b. CCR Amendment #1 – add ARPA Crisis Mobile Expansion Grant totaling \$250,000

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval of submission of the 2023/24 Human Services Block Grant Plan to the PA Department of Human Services, as well as the Commissioners' signing the Assurance of Compliance Form that is required to be submitted with the plan.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

G. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contracts for the period 7/1/23 – 6/30/24:
 - a. Arc Manor
 - b. Firetree LTD
 - c. Keystone Wellness Programs

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Human Services – Children & Youth (See Attachment Book for details)

1. Brandon Savochka requested approval of the following Butler County Children and Youth/Juvenile Probation contracts for the period 7/1/23 – 6/30/24:
 - a. City Mission – Living Stone, Inc.
 - b. Family Pathways

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

I. Planning

1. On behalf of Mark Gordon, Solicitor Julie Graham requested approval of an Amendment to the Tyler Technologies Agreement that removes the iasWorld Tax Billing and Collection Tyler Software and removes the balance in the amount of \$263,830 related to removing this portion of Tyler software, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

J. Prison

1. Warden Beau Sneddon requested approval of the PCCD Grant application for Detection & Mitigation of COVID-19 in Confinement Facilities (Federal 93.323 DM) for the purchase of a Tek84 Intercept Whole Body Scanner with Thermal Scanner, of which the total cost is \$162,000 minus the grant in the amount of \$156,185 for the total County cost of \$5,815.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

K. Tax Claim

1. On behalf of Janet Mentel, Solicitor Julie Graham requested ratification of Butler Area School District (Intervenor: Peoples United Telephone Company) Assessment Appeal, Case No. 20-40317, with a fair market value of \$640,000 for 2021, \$696,708 for 2022 and \$900,000 for 2023.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

N. Commissioners

1. Solicitor Julie Graham requested to table the approval of the loan of a Smith Detection Hi-Scan 6040i with a depreciated value of \$0.00, to the Butler Area School District for a period of five years.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Solicitor Julie Graham requested approval of the 2023 Litigating Subdivision form certifying that Butler County will use the PA Opioid Settlement Funds consistent with the Abatement uses as described in Exhibit E of the Trust Settlements.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Solicitor Julie Graham requested approval of Resolution No. 2023-18, authorizing the Redevelopment Authority of the County of Butler to apply for funds in the amount of \$300,000 with the Department of Community and Economic Development (DCED) for the Butler County Rehabilitation Program for new construction of rentals. Also the County will approve the amount of \$75,000 of its ACT 137 funds to be utilized as a match for the grant application if the full amount of \$300,000 is received. If the amount awarded is less than the \$300,000 requested, then the amount of the Act 37 funds committed by Butler County shall likewise proportionally be reduced to reflect a 25% match, with authorization for the Chairman to sign specific documents where needed.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Solicitor Julie Graham requested approval of Resolution No. 2023-19, authorizing the Redevelopment Authority of the County of Butler to apply for funds in the amount of \$500,000 with the Department of Community and Economic Development (DCED) for the Owner-Occupied Rehabilitation Impact Project, with authorization for the Chairman to sign specific documents where needed.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Chief Clerk Lori Altman requested approval of the following appointment/reappointment to the Tri-County Workforce Development Board for the three-year term 10/1/23 – 9/30/26:
 - * Scott Docherty, President of CID Associates, Inc., Category: Business (A) (1), reappointment
 - * Lisa Campbell, BC3 Dean of Workforce Development, Category: Higher Education (C) (2), appointment

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

No public comment was made.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:38 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 9/27/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, September 27, 2023, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.