

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, November 15, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
Julie Graham, Solicitor
Maria Malloy, Deputy Clerk
Rene Manna, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Shawn Pugh, Commissioner's Office
Laura Ankrom, Controller's Office
Mark Gordon, Planning
Bill Kepple, Human Services
Wendy Leslie, Planning-CDBG
Rob McLafferty, Emergency Services
Diane Marburger, Treasurer
Janet Mental, Property & Revenue
Mike Slupe, Sheriff
Lance Welliver, Parks & Recreation

VISITORS:

Steve Crawford, East Brady
Carol Christner, Clinton Twp.
Erik Edwards, Penn Twp.
Catherine Lalonde, Lancaster Twp.
Lori Maihle, East Butler
Edie Rath, Penn Twp.

MEDIA:

Steve Ferris, Butler Eagle

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:00 a.m. on Wednesday, November 15, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the October 25, 2023 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATION

Previously Mailed:

- Family Court Awareness Month (November)

Previously Presented:

- Veteran of the Year – Carl “Skip” Hesidenz

FINANCE REPORT

None

OLD BUSINESS

None

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Sheriff

1. Sheriff Mike Slupe requested approval of a Service Agreement with BearCom for 33 portable radios in the amount of \$198/monthly (\$2,376/annually for 2024). This will be an annual agreement with potential fee increases upon notification, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Sheriff Mike Slupe requested approval of an Agreement with Adagio Health, Inc. in the amount of \$9,000 for the period 10/1/23 – 6/30/24 to provide a comprehensive tobacco control program in Butler County, and approval of a request to add the ability to take \$400 from the materials line for seed money for the youth who participate.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Sheriff Mike Slupe requested approval of a Professional Services Contract with Independence Health System for physicals (\$70/each) and drug screens (\$75/each) effective 11/15/23, with authorization for the Chairman to sign. The reason for the change is that this will be one stop for both services.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

B. Treasurer

1. Treasurer Diane Marburger requested approval of Resolution No. 2023-27, which designates, reaffirms, redesignates and adds certain banks, banking institutions or trust companies as approved depositories for Butler County funds.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Treasurer Diane Marburger requested approval of Resolution No. 2023-28, reaffirming Resolution No. 91-13 dated June 20, 1991, authorizing the County’s ability to invest in PLGIT as is deemed to be in the best interest of the County of Butler.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Emergency Services

- 1. Rob McLafferty requested approval of a three-year lease Quote with Thomas Shelby & Company for 24/7 dispatcher chairs in the amount of \$16,368 plus \$75 for a one-time set-up fee, for the period 12/19/23 – 12/19/26. This allows for new chairs every year, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Resources

- 1. Chief Clerk Lori Altman requested approval to award Arthur J. Gallagher & Co. (Midwest Employers Casualty Company) the Excess Workers' Compensation & Employer's Liability coverage policy for the County of Butler for a two-year term (1/1/24 – 12/31/25), at the rate of .2441 per \$100 payroll, for an estimated premium of \$93,235/year, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

E. Human Services (See Attachment Book for details)

- 1. Bill Kepple requested approval of the following contract amendments for the period 7/1/23 – 6/30/24:
 - a. Milestone #1 – add \$120,402 to the program maximum for a new total of \$1,214,256
 - b. Grapevine #1 – change CST-IM4Q rate from \$650 to \$706
 - c. CCR ERAP #1 – add \$291,927.61 to Emergency Rental Assistance-2
 - d. Bayada #1 – add the following services:
 - Companion
 - 1:3 W1724 U1 \$3.19
 - 1:2 W1725 U1 \$4.42
 - 1:1 W1726 U1 \$7.71

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- 2. Bill Kepple requested approval of the following contract for the period 12/1/23 – 11/30/24:
 - a. Catholic Charities HUD Home Again (Program Funded Services) with a program maximum of \$183,822

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- 3. Bill Kepple requested approval to submit a request to the PA Department of Community and Economic Development to amend our current Emergency Solutions Grant 2022. This amendment includes moving \$18,552 out of the Homelessness Prevention (HP) Component and \$65,684 out of the Emergency Shelter Component into the Rapid Rehousing Component. These changes are necessary in order to meet the current needs in our community, with authorization for the Chairman to sign the amendment request letter on behalf of the Board.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Bill Kepple requested approval of the contract/collaboration agreement with the University of Pittsburgh: School of Pharmacy/Program Evaluation and Research Unit (PERU), in the amount of \$20,604, for the period 4/1/23 – 3/31/24 to provide technical assistance (TA) to the Butler County Opioid Overdose Coalition.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

G. Human Services – Children & Youth (See Attachment Book for details)

1. Bill Kepple requested approval of the following Butler County Children & Youth/Juvenile Probation contracts for the period 7/1/23 – 6/30/24:
 - a. Cornell Abraxas
 - b. George Junior Republic in PA

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

H. Human Services – Area Agency on Aging

1. Bill Kepple requested approval to enter into a Professional Agreement with Penn Cares for the “Recognizing Vicarious & Secondary Trauma for Caregivers” Training on February 22, 2024. The State Regional ADRC Coordinator approved this event; there are no County funds involved; payment will be made from the Aging TXIX ADRC Funding. Fees are as follows:
 - a. Training Fees: \$1,000 (deposit of \$300 due at signing of contract)
 - b. CEU Fees to be invoiced after the conclusion of training: \$15/person who requests Social Work CEUs, which are NASW Members - \$25/person for non-members; \$70/person for Nursing CEUs

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Parks & Recreation

1. Lance Welliver requested ratification of an Authorization for Professional Services agreement with ESC Mid-Atlantic, LLC of Cranberry Township, to perform evaluation of the pool floor in the amount of \$13,955, effective 10/25/23. Part of the evaluation will be to perform drilling through the floor to evaluate underneath the surface.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Lance Welliver requested approval of Resolution No. 2023-29, requesting a Local Share Account (LSA) grant of \$250,000 from the Local Share Account Fund (Gaming Funds) Statewide to be used for the Diamond Park Rehabilitation and Improvement project.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Lance Welliver requested approval to rescind the previous letter request dated October 24, 2023 (which was to be ratified at today’s meeting) to amend a grant request for the Alameda Park Development project. Additionally, seeking approval to submit a new request for

amendment for the Alameda Park Development project in an amount not to exceed \$43,000, with authorization for the Secretary to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Planning

1. Mark Gordon requested approval to apply for a larger (\$850,000) EPA Brownfields Assessment Grant than originally requested. Additional coalition partners (i.e. Butler City, Allegheny Township, Slippery Rock Township, and Cranberry Community Chest) have been identified, which could substantially increase the funding that can be brought to the County over the next three years. The grant application was submitted on November 13, 2023.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

K. Planning – CDBG

1. Wendy Leslie requested approval of a Cooperation Agreement, Appalachian Regional Commission (“ARC”) in the amount of \$1,250,000 with the County of Butler, The Community Development Corporation of Butler County, Allegheny Township and the AC Valley Authority for the replacement of the water and wastewater treatment systems located at the Allegheny-Clarion Valley Business Park.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

L. Procurement

1. Shawn Pugh requested approval of a Participation Agreement to initiate a new Procurement and Travel Credit Program through JP Morgan Chase Bank, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

M. Property & Revenue

1. Janet Mentel requested approval to sell the following six properties from the Repository list, with authorization for the Chairman to sign:
 - a. Parcel #051-38-C41-0000, Butler Township, Ward 1, currently in the name of Frances Lombardozi Est. to Jesse Wade Peters for a bid of \$650.00.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- b. Parcel #052-29-A190-0000, Butler Township, Ward 2, currently in the name of Roy M. Greenawalt to Gustavo Cabral De Queiroz for a bid of \$650.00.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- c. Parcel #120-S3-A305-0000, Connoquenessing Township, currently in the name of Milan J. & Irene D. Jugan to Christopher Michael Ackerman for a bid of \$652.00.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- d. Parcel #120-S5-A845-0000, Connoquenessing Township, currently in the name of Dennis E. & Darlene Bence to Christopher Michael Ackerman for a bid of \$610.00.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- e. Parcel #120-S5-A1108-0000, Connoquenessing Township, currently in the name of John A Antonelli to Christopher Michael Ackerman for a bid of \$610.00.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- f. Parcel #120-S6-A1155-0000, Connoquenessing Township, currently in the name of Elmer & Katherine J. Dropp to Christopher Michael Ackerman for a bid of \$610.00.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Janet Mentel requested approval of settlement of Smail Family Ltd Ptnrship (Home Depot) Assessment Appeal, Case No. 20-40322, with a New Fair Market Value of \$9,600,000 for 2021, 2022, 2023 and 2024.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Janet Mentel requested approval of settlement of BW RRI II LLC Assessment Appeal, Case No. 21-40330, with a New Fair Market Value of \$3,283,544 for 2022, \$3,653,521 for 2023 and \$3,990,769 for 2024.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Janet Mentel requested approval of settlement of National Hospitality, LLC Assessment Appeal, Case No. 22-40321, with a New Fair Market Value of \$4,000,000 for 2023 and 2024.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

N. Commissioners

1. Chief Clerk Lori Altman requested approval to reappoint the following individuals to the Soil Conservation Board for the following terms:
 - a. Kimberly Geyer, Commissioner, 1/1/24 – 12/31/24
 - b. Charles Stowe, Farmer Director, 1/1/24 – 12/31/27
 - c. Judy Snyder, Public Director, 1/1/24 – 12/31/27

Commissioner Boozel made the motion; seconded by Chairman Osche; Commissioner Geyer abstained. The motion carried.

2. Chief Clerk Lori Altman requested approval of the proposed 2024 Public Meeting Calendar.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Ann Brown gave a brief power point presentation on the 2024 County Budget.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

Steve Crawford, Lori Maihle and Erik Edwards all spoke briefly regarding elections/voting machines.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:09 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 11/29/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, November 29, 2023, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.